

FINAL ACTIONS
Planning Commission Meeting of September 22, 2015

<u>AGENDA ITEM/ACTION</u>	<u>FOLLOW-UP ACTION</u>
1. Call to Order • Planning Commission Meeting was called to order at 5:00 p.m. by Cal Morris, Chair in Room 241, COB McIntire. • PC members present were Mr. Dotson, Mr. Keller, Mr. Loach, Mr. Morris, Mr. Lafferty and Mr. Randolph. Absent were Ms. Firehock and Ms. Monteith. • The meeting of the Fiscal Impact Advisory Committee was called to order at 5:02 p.m. by Steve Allshouse. • Fiscal Impact Advisory Committee members present were Charlie Armstrong, J. Timothy Keller, David van Roijen, Jeff Werner and Frank Stoner. • Staff present were Bill Fritz, Steve Allshouse, Mark Graham, Wayne Cilimberg, David Benish, Sharon Taylor, and Greg Kamptner.	
Moment of Silence observed for the passing of Thomas Jenkins, a former member of the PC and School Board.	
2a. <u>5:00 P.M. JOINT PC WORK SESSION WITH FIAC</u> <u>Fiscal Impact Advisory Committee Recommendation on Cash Proffer Policy</u> The Albemarle County Fiscal Impact Advisory Committee will meet and conduct a joint work session with the Albemarle County Planning Commission regarding the Fiscal Impact Advisory Committee's recommendation on the County's cash proffer policy. (Bill Fritz/Steve Allshouse) The Planning Commission received the work of the FIAC and forwarded the recommendations to the Board of Supervisors. They request that the Board of Supervisors direct the	<u>Staff:</u> • Forward recommendations to Board of Supervisors for further direction as noted in the actions. • The issue of cash proffers is still under review and that recommendation will be forthcoming following further discussion at a future Commission meeting at a time to be determined by staff. • Staff to schedule future time for discussion on the cash proffer recommendation.

Planning Commission and FIAC to further investigate possible credits to determine if they can be used to facilitate the type of development recommended in the Comprehensive Plan and to investigate all of the other recommendations of the FIAC including but not limited to revised or new models. The Commission took the following action: RECOMMEND, by a vote of 6:0 (Firehock absent), to request the Board of Supervisors to recharge or direct FIAC to continue working on updating the cash proffer amount to meet the areas outlined in the report by looking at new models in conjunction with the Planning Commission. Staff to work through how those series of meetings would be accomplished. ASKED the Board to request the Commission to discuss, advise and forward recommendations on 1 and 2 since the output would help achieve the Neighborhood Model since additional time and more information is needed. (See minutes for details)	
The Planning Commission recessed at 6:38 p.m. and reconvened for their regular meeting at 6:45 p.m.	
1. Call to Order. • Meeting was called to order at 6:45 p.m. by Cal Morris, Chair. • PC members present were Mr. Dotson, Mr. Keller, Mr. Loach, Mr. Morris, Mr. Lafferty and Mr. Randolph. Absent were Ms. Firehock and Ms. Monteith. • Staff present were Mark Graham, Wayne Cilimberg, David Benish, Sharon Taylor, and Greg Kamptner.	
2. <u>Other Matters Not on the Agenda from the Public</u> • None	<u>Clerk:</u> No action required

3. Consent Agenda a. Approval of minutes: July 21, 2015 APPROVED CONSENT AGENDA by a vote of 6:0 (Firehock absent).	<u>Clerk:</u> Finalize Minutes for signature – 7-21-2015
4. Public Hearing Items 4a. <u>STA 2015-00002 Fees</u> – The Planning Commission will hold a public hearing to receive comments on its intent to recommend an ordinance to amend Sec. 14-203, Fees, of Chapter 14, Subdivision of Land, of the Albemarle County Code. This ordinance would amend Sec. 14-203, Fees, by increasing all current fees imposed in that section by up to eight percent (8%), rounded to the nearest dollar, an increase that reflects the increase in the County's reasonable costs to provide services for which each fee is imposed since 2009, when the current fees were established after a comprehensive study; and to impose fees to review a subdivision plat following final site plan approval in the amounts of \$1,075 (1 to 9 lots), \$1,182 (10 to 19 lots), \$1,322 (20 or more lots). The proposed fees and fee increases are authorized by Virginia Code § 15.2-2241(9). A copy of the full text of the ordinance, and the documentation pertaining to the proposed fees being imposed and increased, is on file in the office of the Clerk of the Board of Supervisors and in the Department of Community Development, County Office Building, 401 McIntire Road, Charlottesville, Virginia. (Mark Graham) RECOMMEND APPROVAL OF STA-2015-2, by a vote of 6:0 (Firehock absent), as presented by staff.	<u>Clerk:</u> - Action Letter – Recommend Approval of STA-2015-2 as noted in the actions. - The matter will go before the Board of Supervisors October 14, 2015.
4b. <u>ZTA 2015-00011 Fees</u> – The Planning Commission will hold a public hearing to receive comments on its intent to recommend an	<u>Clerk:</u> - Action Letter – Recommend Approval of ZTA-2015-11 as noted in the actions. - This matter will be forwarded to the

ordinance to amend Secs. 35.1, Fees, 35.2, Calculation of fees in special circumstances, to add a new Sec. 35.3, Mode and timing for paying fees, and to amend and renumber current Sec. 35.3 (to Sec. 35.4), Fee refunds, of Chapter 18, Zoning, of the Albemarle County Code. This ordinance would amend Sec. 35.1, Fees, by increasing all current fees imposed in that section by up to eight percent (8%), rounded to the nearest dollar, an increase that reflects the increase in the County's reasonable costs to provide services for which each fee is imposed since 2009, when the current fees were established after a comprehensive study; and to impose a new fee for applications to the board of zoning appeals to interpret a district map (\$258.00), and for variations or exceptions under Sec. 32.3.5 before (\$892.00) and after (\$892.00) approval of a final site plan; amend Sec. 35.2 to clarify the text without changing its substance; to add new Sec. 35.3 to state the mode (cash or check) and timing (when application submitted, subject to specified exceptions) for paying fees; and to renumber current Sec. 35.3 to Sec. 35.4. The proposed fees and fee increases are authorized by Virginia Code §§ 15.2-2241(9) (pertaining to Sec. 32, Site Plans) and 15.2-2286(A)(6). A copy of the full text of the ordinance, and the documentation pertaining to the proposed fees being imposed, is on file in the office of the Clerk of the Board of Supervisors and in the Department of Community Development, County Office Building, 401 McIntire Road, Charlottesville, Virginia. (Mark Graham)

RECOMMEND APPROVAL OF ZTA-2015-11, by a vote of 6:0 (Firehock absent), as recommended by staff and amended to include the revision for an exception of the fees for temporary signs submitted under the

Board of Supervisors to be heard on October 14, 2015.

	new section being proposed to deal with projects in road construction areas such as the area of the Route 29 Solutions projects. (See Minutes for details)	
6.	Old Business • None	<u>Secretary:</u> • None
6.	New Business • Discussion on Community Development organizational change. PC encouraged to work with David Benish. (See minutes for details) • Staff to discuss with Board the Community Development Work Program on October 7, which includes PC input on strategies on comp plan. • There is no PC meeting on September 29, 2015. • The next Planning Commission meeting will be held on Tuesday, October 6, 2015.	<u>Secretary:</u> • None
7.	Adjourn to October 6, 2015 Albemarle County Planning Commission meeting, 6:00 p.m., Auditorium, Second Floor, County Office Building, 401 McIntire Road, Charlottesville, Virginia. • The meeting was adjourned at 7:03 p.m.	